

School Ministries Internship Description

School Ministries is an evangelical Christian nonprofit that serves local Bible education programs whose purpose is to bring the Gospel to public school students through a constitutionally approved program called “Released Time”. In less than twenty years, School Ministries has grown from a small South Carolina based program to become the largest Released Time organization in the United States.

We are looking for a talented and dedicated individual who has a good understanding of para-church organizations' work in the Great Commission and who is eager to gain professional and practical training in non-profit operations and ministry work. This position would serve under the supervision of the Executive Director, Director of Development, Director of Outreach, and Administrative Assistant in a variety of ministry aspects. Preference will be given to students who are local to Columbia; however, interns from out of town are welcome to apply for remote work.

This internship is a great training opportunity to build one's skills in engaging members and supporters, raising ministry support, holding ministry events, and providing critical information to the public to educate, encourage, and equip.

Specific duties of the internship may include:

- Communications – Canva design, CRM Software, writing, and editing for social media, print, web, and other content
- Website revisions – updating content and design for any of our three websites
- Curriculum pilot – weekly entry of pilot program evaluations
- Outreach database – research to fully develop content
- State Office Kit – writing, editing, layout/design
- Events – preparations and communications

We are looking for someone who can demonstrate a foundation in the following areas:

- Is active in a local evangelical church
- Attention to detail
- Strong verbal and written communication skills
- Strong familiarity with the Microsoft Office suite
- Has an open, transparent communication style
- Is self-motivated with a strong drive to solve problems

Stipend/hourly payment, hours, and time period:

We will provide you with a mutually agreed upon defined period of time (according to your school semester), number of hours (15-20 per week), and a schedule that fits your school calendar and internship requirements. The opportunity includes a financial stipend or hourly payment based on the number of hours committed to the internship.

Our office is located at 101 Rice Bent Way #6, Columbia, SC 29229.

Additional Information: Check out our website at <https://schoolministries.org>

To apply online: [School Ministries Internship Application](#)

Contact Adele Little at adele@schoolministries.org or 803-772-5224 x1002 for more information.

Working at School Ministries has been a wonderful experience. Not only have I had opportunities to learn and grow each day through a variety of assignments, but I have also been surrounded by an encouraging and motivational staff. The work environment is full of genuine care and a willingness to serve one another, which in turn allows School Ministries to serve its mission, its members, and the students of America well. – Jessica Lorenzetti

School Ministries Internship Application

Name: _____

Address: _____

City _____

State _____

Zip _____

Phone _____

Email _____

I am active in a local church. Yes No

Name of Church: _____

I have read and I fully believe in, agree with, live by, and can commit to perform my job duties in accordance with School Ministries Statement of Faith. Yes No

Please review statement on next page...

I have read and I fully agree with and commit to live by the School Ministries Declaration of Moral Integrity. Yes No

Please review statement on next page...

Return the finished application.

School Ministries Statement of Faith

As adopted by the School Ministries Board of Directors.

We accept and proclaim the historic truths of the Christian faith including the following:

God and the Human Race

We hold that the Lord our God is one: Father, Son and Holy Spirit, and that He fulfills his sovereign purposes - in creation, revelation, redemption, judgment, and the coming of his kingdom — by calling out from the world a people united to himself and to each other in love.

We acknowledge that though God made us in his own likeness and image, conferring on us dignity and worth and enabling us to respond to him. We are now members of a fallen race; we have sinned and come short of his glory.

We believe that the Father has shown us his holy love in giving Jesus Christ, his only Son, for us, while through our sinfulness and guilt, we were subject to his wrath and condemnation; and has shown his grace by putting sinners right with himself when they place their trust in his Son.

We confess Jesus Christ as Lord and God; as truly human, born of the Virgin Mary; as Servant, sinless, full of grace and truth; as only Mediator and Savior, dying on the cross in our place, representing us to God, redeeming us from the grip, guilt and punishment of sin; as victor over Satan and all his forces, rising from death with a glorious body, being taken up to be with his Father, and one day returning personally in glory and judgment to establish his kingdom.

We believe in the Holy Spirit who convicts the world of guilt in regard to sin, righteousness and judgment; who makes the death of Christ effective to sinners, declaring that they must now turn to Christ in repentance, and directing their trust towards the Lord Jesus Christ, who through the new birth makes us partakers in the life of the risen Christ, illuminating their minds to grasp the truth of Scripture, producing in them his fruit, granting to them his gifts, and empowering them for service in the world.

The Scriptures

We believe that the Old and New Testament Scriptures are God-breathed, since their writers spoke from God as they were moved by the Holy Spirit; hence are fully trustworthy in all that they affirm; and are our highest authority for faith and life.

The Church and its Mission

We recognize the Church as the body of Christ held together and growing up in him; both as a total fellowship throughout the world and as the local congregation in which believers gather.

We acknowledge the commission of Christ to proclaim the Good News to all people making them disciples, and teaching them to obey him; and We acknowledge the command of Christ to love our neighbors, resulting in service to the Church and society, in seeking reconciliation for all with God and their fellows, in proclaiming liberty from every kind of oppression; and in spreading Christ's justice in an unjust world until he comes again.

Declaration of Moral Integrity

School Ministries expects all of its employees and its volunteers to model the same Christian values and lifestyle that it seeks to inculcate in its students. I hereby affirm that I recognize, understand, and agree to live by the Christian moral standards and policies of School Ministries.

Scripture teaches us that certain behaviors should be avoided, including: theft, lying, dishonesty, gossip, slander, backbiting, profanity, vulgarity, drunkenness, immodesty of dress, or any sexual relationship, behavior, or activity outside the Christian heterosexual marriage covenant including, but is not limited to, heterosexual activity outside of marriage (e.g., premarital sex, cohabitation, extramarital sex), homosexual or lesbian sexual activity or orientation, sexual harassment, inappropriate flirtation or relationship with someone other than your spouse, use or viewing of pornographic material or websites, sexual harassment, sexual abuse, or improprieties toward minors as defined by Scripture and federal or state law.

I declare that I am not engaging in, and promise that I will not, during the term of my employment, engage in any of the immoral conduct described above. I understand that the Board of Directors and/or the Executive Director may terminate my employment without notice for engaging in any conduct that, in the sole discretion of the Board of Directors and/or Executive Director, violates the moral integrity standards and Christian model lifestyle discussed above.